[*Your Logo Here*]

*Date*

*Company*

*Address*

*City, State Zip Code*

Dear [*Business Contact],*

*The [Library Name]* proudly offers our patrons the best library experience through multiple programming mediums for readers of all ages. One way we accomplish this is through the use of movies, to connect to important issues we discuss or relate to in the books we promote.

With the intention of continuing to provide movie showings to the community and keep our programming fresh and exciting, we would like to offer the best movies available. In order to do this, we greatly appreciate any outside funding from businesses who want to give back to the community and connect to potential customers through donations and a chance to promote their business and services to our patrons. Donations of any amount will be accepted.

Note that we are also open to various types of funding from sole donations, to sponsorship opportunities providing your services at library events and more. Please contact [*Contact Name*] at [*Contact Number/Email*] to contribute your donation today or to ask questions about how your business can get further involved.

We greatly appreciate any help and thank you in advance for your consideration.

Sincerely,

[*Library Contact Name*]